

**BRIGHAM CITY CORPORATION
AIRPORT ADVISORY BOARD MINUTES
FOR Wednesday, October 1, 2008**

APPROVED

Present: Fred Baugh, Chair
Dale Baron, Board Member
Benjamin Jones, Board Member
David Hess, Board Member

City Staff: Blake Fonnesebeck, Public Works Director

Excused: Reese Jensen, Council Member
Gary Bywater, Board Member
Byron Hansen, Vice-Chair
Tyler Pugsley, Assistant Public Works Director
Jolene Crockett, Administrative Secretary

Approval of Minutes August 1– Chairman Baugh

Ben Jones said just before the meeting ended we had a discussion regarding the transferring of property with Rotational Molding. He said none of that discussion was included in the minutes of the last meeting. But, there were three or four conclusions that he would like to get into the minutes.

1. I think we were all delighted with Rotational Molding ending up with that piece of rectangular property. In fact, right now you can go by and see them building what looks to be a nice addition to their property. There was some concern expressed by some outside the meeting maybe about how the property was transferred to Rotational Molding. He said it turns out that piece of land was actually school board property that was transferred to the city that was then either sold/transferred to Rotational Molding. Mr. Jones said it seemed like a complex way to handle the transfer of property. The only justification for this, from his understanding, is that it kept it from being a public bid. He said he had a little heartburn on this.

Mr. Jones said at the end of this he came away with four thoughts. One, there is no transfer of airport property that it is underway or planned. He said he got this information from Director Fonnesebeck. Mr. Jones asked Director Fonnesebeck if this was correct.

Director Fonnesebeck stated the trade between the lot #7 and the corner lot we are still working on that with the FAA. We own the corner lot south of the

school bus barn, we own that, and we are trading with the school board for the lot that is inside. Mr. Jones said but, other than that, there is nothing planned.

Mr. Jones said the fact is and my understanding was we actually hope to eventually to add to the property at the airport. Also, he came away with the feeling that Director Fannesbeck would do his best to try and keep the airport board well informed of any activity like this in the future. He said he would like to get this in the minutes.

Mr. Baron said it's not like we have any power or authority to do anything about it but it would be good if the committee was brought up to date with some transaction such as this that were happening.

Director Fannesbeck said as he explained to Mr. Jones, this particular trade that was working out was dealt with in Executive Session and when those things are dealt within Executive Session they become confidential and he was not able to bring those things out. The particular property itself had nothing to do with the airport. It was not purchased with airport money, it was a school district piece of property and we helped facilitate so it could happen. The one part that did have to do with the airport is that it kept the one piece from becoming industrial and possibly encroaching by the runway. The trade could have been presented to the airport board as far as the FAA.

Chairman Baugh said he was concerned whether or not everything had been cleared through the FAA as far as height restrictions. Director Fannesbeck stated yes. He said they had to fill out a 7460 request.

Chairman Baugh asked if there were any other questions or comments regarding the minutes.

A motion was made by David Hess to accept the minutes with the modifications that had been mentioned, second Ben Jones, motion carried.

Application for Aeronautical Activity – Larry Pierce

Mr. Pierce stated that he has the only other registered airport in the county up on the hill west of Garland and it is called Jack's strip. He said they were notified in November that Pacific Power is coming down through. They had surveyed it on a map and cut through the center of our airport. Mr. Pierce said they wanted to get the property and by spring wanted to get the stakes and posts in the ground. He said they wanted to buy our property then and there.

Mr. Pierce said that around December his son called and spoke with Director Fannesbeck about hangar #23. His son reported to him that Director Fannesbeck told him that there would be an auction. He said he called again and was informed the auction had not been set up yet. In the meantime, Pacific Power wanted to get going on the purchase of

properties. By the time we got to the middle of January Pacific Power thought we were piddling with them.

Mr. Pierce asked Director Fannesbeck why they never received a call back. Director Fannesbeck stated they had a change in Council and it took some time to talk with them and let them know what was going on. Mr. Pierce had his phone number and could have called him. Director Fannesbeck said no one spoke seriously with him. He said many people have called him and stated they really were serious and nothing occurs.

Chairman Baugh stated you are interested in building a new hangar? Mr. Pierce talked about the size and color of hangar. Director Fannesbeck said the hangar looks somewhat offset. He said it needs to line up so the taxiway can go on through. Director Fannesbeck said the east/west line of the Flight Shop.

Chairman Baugh said what about the asphalt pad in front of the building the sixty forty-five. Mr. Pierce said it was his understanding that he has 12' of asphalt or pavement in front of the building and then the rest was going to be furnished by Brigham City. He said it was his thought if they went more than our twelve feet, went out to the road or whichever way the City wanted it done, could they just put that into their annual budget and use it as money down on our budget. Director Fannesbeck you mean towards the ground lease? Mr. Pierce said yes.

In clarification of the previous paragraph: The hangar owner is responsible for the first 12 feet in front of the hangar and if there is a gap to the taxiway the city will furnish that when funds are available. Any other requirements for asphalt sides or back will be the responsibility of the hangar owner.

Director Fannesbeck explained to the Board that Mr. Pierce had mentioned he wanted an option to put this out to the road and take the calculation of what that was and take it off his yearly lease.

Mr. Pierce said it is possible, while we are at it, he would like to not only put that much into the lease but pre-pay the lease for 30 years. Then you could take the money and use it.

Director Fannesbeck said that request would have to be presented to the Council. Chairman Baugh said wouldn't we have to present the arrangement on the front part. Director Fannesbeck said yes any of that so they would understand. Mr. Pierce said he is not set in cement on this location.

Chairman Baugh said he was wondering about the 30 feet between the two hangars. Director Fannesbeck said we were looking to have enough space for a park on the backside. Mr. Pierce said what he wants it for is an overhead door on the side so he could drive in on the side, but it doesn't have to be 30 feet.

Chairman Baugh said if he moves the building over so it lines up with Flight Shop will he have enough room? Director Fannesbeck said he thought he had plenty of room. Mr. Pierce said he used a measuring tape. Director Fannesbeck said they could confirm it. Director Fannesbeck said the building is only 50x50, but he has 60.

Chairman Baugh said in the future if we are making this 60x45 what happens when we have the asphalt clear up along the front for a taxiway? Director Fannesbeck says it was possible for the 12 feet. They will need to go the whole length. Director Fannesbeck said that would help with drainage.

Mr. Pierce asked if he needed to put a pipe in there. Director Fannesbeck said we will do that. We have enough extra pipe to take care of that.

Chairman Baugh asked if there were any other questions.

Director Fannesbeck asked if there was a specific tone of color. Mr. Jones asked what they preferred. Director Fannesbeck said we have stuck with grays, blues, browns, and white. Director Fannesbeck stated he thought Mr. Pierce wanted red. Director Fannesbeck said reds and greens seem to oxidize faster than tans, etc. Mr. Pierce said he didn't care the Board could pick the color.

Chairman Baugh said as far as he was concerned as long as it was one of the lighter colors opposed to the dark ones.

A motion was made by Dale Baron to accept the application, second Ben Jones, motion carried.

Director Fannesbeck said Mr. Pierce could move ahead with the building but as far as any agreements with the payment this will have to be run through the council. Director Fannesbeck asked Mr. Pierce to get with him next week and they could put this before the Council on the 16th or the 30th.

Other Business:

Director Fannesbeck wanted to thank all of those who helped with the Airport Appreciation Day. He said we had a very good turn out. He thanked Dr. Hess for helping with Air Med. We had over 500 people throughout the day. We had planned for 200-300. Director Fannesbeck said we took about 150 people on runway tours. People were amazed at how long the runway was. Director Fannesbeck said soon we need to begin planning for next year. Have more of a "fly-in" and try to get more pilots in. We won't close the runway next time. He said he wanted the public to see the runway so they could grasp the project.

Chairman Baugh said he had a meeting with the Mayor yesterday and we talked a bit about this and he told her we learned a lot of things and we will have a better one next year!

Director Fannesbeck said unfortunately the Navy Harpoon could not come because one of the pilots was sick and it takes two to fly it. The weather worked just right.

Director Fannesbeck asked Chairman Baugh to thank the FBO's, namely The Flight Shop and Airmotive. The kids really enjoyed climbing in and out of the plane at The Flight Shop.

Mr. Baron said Director Fannesbeck really did a good job on the tours. He said he really knew what to say to people. Mr. Baron said he didn't even realize how long the runway was.

Director Fannesbeck said we do have some signage problems with the Kraus signs. He said they have had these problems in other places. He explained we have a circuit board problem and right now we have had 2 signs fixed in the past but now we have 8 signs that are having issues and problems. He explained HAFB had to replace almost all of theirs.

Director Fannesbeck said we got the gates fixed again. If you see problems just let him know. He said we had a power outage which caused a problem on the north gate and the south gate had a clock problem.

Director Fannesbeck said on the airport asphalt project next year at the UAOA our name was on the list for projects next year. This will add additional ramp space. They have a quickened schedule and they want these bids out by winter.

Chairman Baugh said we needed to let the FAA know what our program was and other pieces of information by October 31st and finished by June 30th. Director Fannesbeck said he knew they would like to but with our soils it may not be able to be done that quickly. But, we are working with the FAA and they are well aware of where we are.

Director Fannesbeck said we are making plans for the duck hunters and we are doing our best to accommodate them. However, the FBO's will be responsible for the parking issues.

Chairman Baugh said he had a question. Steve Jackson who was talking about the fuel permits for self-serving fueling. Director Fannesbeck said he needs to get with him about that. He said he doesn't know if that is something they are requiring on their airport.

Chairman Baugh said he wondered if we do anything to check the equipment that is being used to dispense fuel. He asked if we had any responsibility and that he talked with the people that are providing the fuel at Mountain Air and Airmotive and they both check their equipment. He said he didn't think we needed to do that. Director Fannesbeck said we have in their lease agreements with them that they will maintain their equipment.

Director Fannesbeck said they did have an idea about training the police and fire departments about how they can move around on the airport and also, especially in the

police side, what is normal and what is not. We have a lot of new officers in the police department so it might be good to train them on that.

Chairman Baugh said if you were trying to get a 139 carrier permit like Logan is doing their fire department has to be able to be at the far end of the runway within 3 minutes. Director Fonnesebeck so they would have to be on site. Chairman Baugh said that was what concerned him when they were talking with Director Buchanan. He said they do a great job, but if they don't know what they are doing and if they don't know how to enter an aircraft they don't realize how quickly the airplane will burn to metal. Director Fonnesebeck agreed. He said we have had some accidents out there and sometimes they just want to run across with the runway open, driving where they want and parking on the runway. Chairman Baugh said he thought they should go down to Salt Lake so they can get good experience.

Meeting adjourned.